



2024 HR Compliance Calendar

KEY FILING DATES FOR BUSINESSES

Understanding and adhering to Human Resources (HR) compliance is paramount for employers. Beyond the complexities of daily operations, employers must be well-versed in the intricacies of employment laws, regulations, and ethical standards. Below are key filing deadlines to help you stay on top of compliance requirements in 2024. If you have questions or concerns about HR compliance, contact Yeo & Yeo.

Deadline	Description
January 9	2022 EEO-1 Component 1
January 31	Form 941 (fourth quarter) Forms W-2 and 1099-MISC Distribution Forms W-2 and W-3 Form 940
February 1	Post OSHA Form 300A
February 28	Forms 1094-B, 1095-B, 1094-C and 1095-C (paper filers)
March 1	Medicare Part D Creditable Coverage Disclosure (calendar year plans only) Forms 1095-B and 1095-C Distribution
March 2	Submit Form 300A Data to OSHA
April 1	Forms 1094-B, 1095-B, 1094-C and 1095-C (electronic filers)
April 30	Form 941 (first quarter) Removal of OSHA Form 300A
June 3	Prescription Drug Data Collection Reporting

Deadline	Description
July 31	Form 5500 (calendar year plans) PCORI Fee Form 941 (second quarter)
August 1	VETS-4212 Filing Open (federal contractors)
September 30	VETS-4212 Filing (federal contractors) Summary Annual Report (SAR) (for calendar year plans)
October 1	QSEHRA Notice (calendar year plans only)
October 15	Medicare Part D Creditable/ Noncreditable Coverage Notice
October 31	Form 941 (third quarter)
December 31	Gag Clause Prohibition Compliance Attestation

Our expertise becomes your clear advantage. Whether it's accounting, bookkeeping, payroll, HR compliance, tax, internal controls, and beyond, we are Business Success Partners here to help you thrive. Contact Yeo & Yeo today.

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